

****READ THESE INSTRUCTIONS BEFORE YOU COMPLETE THE REVERSE PAGE****

Cherry Hill Public Schools Landlord Affidavit Instructions

If you live with someone who OWNS property in Cherry Hill, this is what you need to complete in order to have your child registered in the Cherry Hill Public Schools system. It is required that you complete this form **and bring it with you** to your appointment with the Registration Office. It must be **signed and notarized**.

You must also provide us with the following **CURRENT INFORMATION**:

- **2 Proofs of Residency for Cherry Hill from the OWNER of the property**: *Property Tax Bill, Mortgage Statement, Current Utility Bills (i.e., PSE&G, Water, Sewer, Telephone, Cell Phone – NO CREDIT CARD BILLS), Financial Account Information, Employment Documentation, or any other business record or documentation issued by a government entity. They must be dated within the two months prior to your registration appointment.

**** PLUS:**

- **2 Proofs of Residency for Cherry Hill from the TENANT**: *Current Utility Bills (i.e., PSE&G, Water, Sewer, Telephone, Cell Phone – NO CREDIT CARD BILLS), Financial Account Information, Employment Documentation, or any other business record or documentation issued by a government entity. They must be dated within the two months prior to your registration appointment.

REMINDER: THIS FORM NEEDS TO BE NOTARIZED ON THE REVERSE SIDE!

Cherry Hill Public Schools – LANDLORD AFFIDAVIT

Student Name: _____ School: _____ Grade: _____

I, _____, do swear under oath to the following:
Name of Landlord and Telephone Number

1. *Circle either A or B below:*

A: I am the owner of the dwelling unit located at _____.
Street and/or Apartment Unit Address

B: I am _____ of _____,
Position Name of Landlord Corporation / Partnership
the owner of the dwelling unit located at _____,
Street and/or Apartment Unit Address
Cherry Hill Township, Camden County, New Jersey.

2. _____ is a Tenant residing in the dwelling unit under an
Tenant
unwritten lease and has been such a Tenant since _____.
Date

My relationship to said Tenant is: _____.
Explanation of Relationship Between Tenant and Landlord

3. _____ is a child residing in said dwelling unit with the
Child(dren)'s Name(s)
above named Tenant.

4. I am making this Affidavit in connection with the Tenant's claim that _____
Name of Student
is residing with him/her in the dwelling unit and that this student is entitled to a free public education in the
Cherry Hill Township public school system.

I, _____, have been informed of the following information:
Landlord (print name)

- Residential checks by the district Attendance Officer are conducted periodically to confirm residency.
- If it is found that the student(s) listed above are not actually residing at the address listed above, the Cherry Hill Public School District reserves the right to seek financial recovery from the landlord, including placing a lien on the landlord's property for the tuition cost.

By signing below, we acknowledge that both landlord and tenant understand this information.

Landlord (print name)

Landlord Signature Date

Tenant (print name)

Tenant Signature Date

Sworn to and subscribed

Before me this _____ day

Of _____, 20 _____

NOTARY PUBLIC